

UUHonolulu Website Guide to Registrations (Ninja) and Payments (Stripe)

We use the Ninja plugin to manage event enrollments. Set any special “fields”— criteria— in Ninja forms. Go to Ninja on the side nav bar, set up a new form , list all desired fields.

Ninja is integrated with “Stripe” the payment processing plugin. Payments made on the website go to our bank account and Sue Yamane Carpenter can see them show up there. However, the payments do not include the full name, just the email. For that reason and for coordinator management, we can see all registration fields and payments.

It is useful to “export all” – generate a full registration list. Here is how and below is a screen shot of a sample. Here is how to get it:

- 1 Login to the website
- 2 Go to Ninja Forms
- 3 Click “submissions”
- 4 Choose "2019 Jubilee"
- 5 View the report/list— or
- 6 Click “export” and that will give you a list like this— to make it more readable, I adjusted column widths and checked “wrap” so that I could see the titles of the columns, etc. I also changed the formatting of “phone” so that the numbers appear like phone numbers (format/cells/other— phone)

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	#	Date Submit	First Name	Last Name	Email	Phone	Congregati	Do y	Do y	Nam	Any food req	Scholarship	Select your p	Stripe Customer ID	Stripe Charge	Card
2	9	4/3/19	Kikilia	Fordham	kikiliafordham@gmail.com	808.265.2483	Punahou School/St. Cleme			vegetarian			165	cus_EdiqWqwvRRXqv0	ch_1EAROoA	Visa
3	8	25/02/2019	Tenaya	Jackman	tenaya@jackman@gmail.com	(808) 265-1241	OWL			no-gluten			0			
4	7	20/02/2019	Anna	Mathisen	almathisen@gmail.com	(808) 333-0737				omnivore			0			
5	6	19/02/2019	Catherine	Ishida	cishida@uuma.org	808-469-2839			sunday	no-gluten		i-wish-to-app	0			
6	5	17/02/2019	karen	howell	whodunit44@yahoo.com	808 203 8571	Church of the Crossroads			vegetarian			0			
7	4	17/02/2019	james	howell	howellj912@gmail.com	808 988 4242	Church of the Crossroads			omnivore			0			
8	3	15/02/2019	Zoe	Sims	zoe.c.sims@gmail.com	(808) 640-2794	UU Honolulu			vegetarian			0			
9	2	11/2/19	Ka'eokulani	Vasconcellos	vasconcellos@punahou.edu	(808) 255-2867	Punahou School			omnivore			165	cus_EVm8FTq9wTzro3	ch_1E2kZnA	MasterCard
10	1	7/2/19	Chris	Santomauro	csantoma@gmail.com	(908) 337-9894				omnivore		i-wish-to-app	0			
11	#	30/01/2019	Jared	Niemela	jared.niemela1@gmail.com	(509) 730-4417	UU Honolulu	--	--	omnivore		--	165	cus_ERQelti1kKQNDq	ch_1DyXnW	American Exp
12	#	28/01/2019	Brennan	Simcock	brennansimcock@gmail.com	(808) 366-0258	FUCH			omnivore			165	cus_EQdUrJfaj0lbw	ch_1DxmDR	Visa
13	#	28/01/2019	Eleanor	Kleiber	eleanor.kleiber@gmail.com	(808)2582793	First Unitarian Church of H			omnivore			0			
14	#	26/01/2019	Joshilyn	Binkley	joshilyn.binkley@gmail.com	(785) 851-7406				vegan		i-wish-to-app	0			
15	#	19/01/2019	Debbie	Yasaki	vyasaki@hotmail.com	760-730-2215				omnivore			165	cus_ENN9WGINwuxGV	ch_1DucPAA	Visa
16	#	16/01/2019	Chris	Miller	chris@alohacenter.org	(808) 255-3860	Aloha Center			vegetarian			165	cus_EM8PrBx1TO2wfp	ch_1DtQ8qA	Visa
17	#	14/01/2019	Mauricio	Underbrink	mauriciounderbrink@gmail.com	(425) 221-9088	FUCH			omnivore			0			
18	#	14/01/2019	Troy	Underbrink	troyunderbrink@yahoo.com	(425) 221-9088	FUCH			omnivore			0			
19	#	12/1/19	Nancy	Schildt	nschildt707@gmail.com	(808) 225-2744	FUCH	--	--	vegetarian		i-wish-to-app	0			
20	#	9/1/19	David	Friedman	davidfriedmanart@me.com	(323) 347-9691	FUCH			vegetarian			165	cus_EJYcGLMJumKXdp	ch_1DqvVSA	Visa
21	#	7/1/19	Joan	Schumacher	joanschumacher@mac.com	808 8886644		--	--	vegetarian		--	165	cus_ElpdesixaaNGuK	ch_1DqDy5A	Visa
22	#	6/1/19	Ken	Plonsky	kenplonsky@comcast.net	(202) 441-2808	FUCH			omnivore			0			
23	#	6/1/19	Marie	Anne	manne899@yahoo.com	(808) 728-4842	FUCH			vegetarian			85	cus_EISCuVP6iYRb07	ch_1DprIGA	Visa
24	#	5/1/19	Eileen	Cain	eileencain808@gmail.com	808 728-8638	First Unitarian Church of H			vegan			165	cus_EHYqw40RVXguzM	ch_1DpOtFA	Visa
25	#	4/1/19	Lauren	Buck Medeiros	lmedeiros@punahou.edu	944-5895	Punahou School			omnivore			0			
26	#	4/1/19	Michael	Gurney	gurneymike01@gmail.com	(808) 670-0324				omnivore		i-wish-to-app	0			
27	#	31/12/2018	I. Maheshi	Kloepfer	maheshihawaii@yahoo.com	(808) 430-6290	A.D.O.R.E.			vegan		i-wish-to-app	85	cus_EG8TRjexZiiy3D	ch_1DncC5A	Visa
28	#	31/12/2018	Mike	Mottl	mmottl@soest.hawaii.edu	(808) 254-6360	FUCH			omnivore			165	cus_EG7uUrKyp3bIK5	ch_1DnbeyA	Visa
29	#	31/12/2018	Jill	Rabinov	rabinov@hawaiiintel.net	(808) 285-4981	FUCH			omnivore			165	cus_EG7tdPhMqIMm1j	ch_1DnbdJA	Visa
30	#	31/12/2018	Sue	Yamane-Carp	syamanecarpenter@gmail.com	(808) 258-8968	FUCH			omnivore		i-wish-to-app	0			
31	#	31/12/2018	Nancy	Young	salth2onancy@gmail.com	(808) 389-2225	FUCH			omnivore			165	cus_EG7NT9ccvf7ONy	ch_1Dnb8JA	MasterCard
32	#	31/12/2018	David	Davis	4ddavis@gmail.com	(808) 724-4747	FUCH			omnivore			165	cus_EG711vWusL5NzT	ch_1Dnb3UA	Visa
33	#	31/12/2018	Junko	Davis	akajunko@gmail.com	(808) 724-4747	FUCH			omnivore			165	cus_EG7GNPe4j3TnA	ch_1Dnb1VA	Visa
34	#	31/12/2018	Martina	Queeneth	martinaq@juno.com	(808) 343-2946	FUCH			vegan			0			
35	#	31/12/2018	Jim	Cooper	jim.c.cooper@gmail.com	(404) 317-4082	FUCH			vegan			0			
36	#	31/12/2018	Karen	Valasek	valasek.karen@gmail.com	(808) 256-1929	FUCH			omnivore			165	cus_EG71sHCyr6JSDV	ch_1DnanHA	MasterCard
37	#	31/12/2018	Richard	Valasek	richard.valasek@gmail.com	(808) 256-1646	FUCH			omnivore			165	cus_EG6yXShDAudYkw	ch_1DnalOA	MasterCard
38	#	31/12/2018	Rachael Ann	Siciliano	r_siciliano@yahoo.com	(347) 951-1484	A.D.O.R.E.			omnivore			0			
39	#	31/12/2018	Diana	Bethel	diana96822@gmail.com	(808) 523-2906	A.D.O.R.E.			vegan		i-wish-to-app	0			
40	#	30/12/2018	Lee	Curran	dflcurran@hawaii.rr.com	(808) 394-8792				omnivore			165	cus_EFIANC10FJBW3R	ch_1DnFeGA	American Exp
41	#	29/12/2018	Deborah	Bond-Upson	deborah@learningbond.com	808 333 7839	UUHonolulu			omnivore			165	cus_EFP1JCQVRWdwtU	ch_1DmuDfA	MasterCard
42	#	29/12/2018	Rev. T.J.	FitzGerald	minister@unitariansofhi.org	(808) 367-0710	FUCH			vegan		i-wish-to-app	0			